

**WMHT Educational Telecommunications
 WMHT Board of Trustees Meeting Minutes
 June 16, 2016**

A Meeting of the WMHT Board of Trustees was held on June 16, 2016 at WMHT, Troy, New York. Karen Hitchcock of the Board of Trustees, presided.

Present

Karen Hitchcock	Susan Novotny
Jane Altes	Karen Opalka
Robert Altman	William Picotte
Eileen Bagnoli	Joseph Raggio
Gloria DeSole	Joseph Richardson
Doris Fischer Malesardi	Harry Rutledge
H. Graham Jones	Carl Shuster
John Kolb	Maggie Vinciguerra
	Eugene Zeltmann

Excused

Prentiss Carnell	Scott Rajeski
Annemarie Lanese	Richard Taylor
Lee A. McElroy Jr.	Shelby Schneider
Steady Moono	Jan Smith

Also Attending

WMHT Staff: Sandra Beer, Val Belden, Mary Gribulis, Katherine Jetter, Julie Raskin, Scott Sauer

Dr. Hitchcock called the meeting to order at 4:08 PM.

Call to Order

***Consent Agenda
 Items***

On a motion by Ms. Bagnoli seconded by Mr. Graham the consent agenda of minutes and notes listed below were unanimously approved by the Board of Trustees.

Minutes and Notes

- May 26, 2016 Board Meeting Minutes as amended
- June 6, 2016 Governance Committee Meeting
- June 7, 2016 Education Committee Meeting
- June 9, 2016 Development Committee Meeting
- June 9, 2016 Finance Committee Meeting

**Finance
Committee Report**

Ms. Bagnoli shared that the Finance Committee met last week. The current fiscal year is expected to end with net income \$50,000 as budgeted.

On a motion by Mr. Graham, seconded by Mr. Raggio, the board unanimously approved the May financials as presented.

FY17 Draft Budget

Ms. Bagnoli introduced the draft budget for the new fiscal year starting on July. There are some changes from the initial draft, including additional income and expenses from WMHT productions, and some additional underwriting income. There are a number of additional smaller expense items, including additional salary expense which is offset by other small changes.

On a motion by Ms. Opalka, seconded by Mr. Graham, the board unanimously approved the FY2017 Operating and Capital budgets as presented.

Ms. Bagnoli indicated that the capital budget has an additional \$25,000 for expenses than the draft shared in May.

On a motion by Ms. Bagnoli, seconded by Ms. Malesardi, the capital expenditures proposal was unanimously approved, with the limitation that no expenditures will occur that exceed the capital fund's cash on hand.

Strategic Planning

Mr. Kolb noted that the committee had its first meeting where it reviewed the current plan. There is an intent to streamline this information in a way to make it more usable. In September they will look at an updated environmental scan to better understand the context as the committee starts the planning process for the next plan to start with FY18.

**Community
Advisory Board**

Mr. Sauer reported that the Community Advisory Board met yesterday. They discussed the branding process and some of the insights it offered into future WMHT programs and services. New nominations for the CAB are welcome.

President's Report

Mr. Altman noted that Ms. Jetter will be retiring at the end of the month and thanked her for all she has done.

He noted the invitations in front of each trustee to some pre-scheduled studio tours and a donor appreciation tea and concert on July 26. He hopes trustees will try to attend and are encouraged to bring a friend. The SPAC documentary premiered in early June with a screening event.

Chair's Report

Dr. Hitchcock noted that Katherine Jetter's portfolio went beyond education to being the heart of community engagement and involvement. It was noted that Ms. Jetter has left a great legacy and will be missed.

Ms. Jetter noted that she has learned a great deal, and that it has been a pleasure and honor to work at WMHT.

Mr. Sauer was asked to report on fiscal year-end fundraising which he noted has been going well.

On a motion by Ms. DeSole, seconded by Ms. Vinciguerra, the board unanimously approved moving into executive session for the purpose of a review of confidential personnel matters.

Executive Session
Adjournment

The Board met in executive session beginning at 4: 48 and adjourned at 5:15 pm.