Minutes for Friends of KSPS Annual Meeting
September 26th, 2013

Attending – Leo Stevens, Clint Marvel, Marvo Reguindin, Pati Dahmen, Roberta Brooke, Kathleen Mackenzie, Rosemary Selinger, Gary Livingston. Steve Walther, Mary Joan Hahn, Kelly Konkright, Bob Morrison (phone)

Absent – Jeff Adams, Mary Phillips-Rickey

Staff - Dawn Bayman, Sandra Kernerman, Gary Stokes, Darcell Yeager

President Leo Stevens calls meeting to order at 4:40, and after a brief acknowledgement and thank you to all those who contributed to the successful license transfer, the business portion of the meeting began with the approval of the Minutes from the August 29th meeting. Motion to approve was made by Rosemary Selinger, seconded by Roberta Brooke and unanimously approved.

New Business – Clint Marvel reported on the August Financials and the Fiscal Year Results. The end of year numbers are preliminary pending the completion of the annual audit.

August revenue of $383,000 left the year end revenue at 3.866 million...short of the budget goal by $505,000. Membership, Major Donors and Corporate Support all missed goal. However, we were able to keep Operational expenses down by $100,000. We still have a payment due to Spokane Public Schools system for which we’ll be billed later this year. In addition we’ll need to keep a close watch on cash flow.

However, as part of the closing on the transfer, we have received a $619,000 payout from the District, which we hope to leave untouched for now. After some discussion, President Stevens asked for a motion to approve the August/Year End Financials. Motion made by Kathleen Mackenzie/Seconded by Kelly Konkright and unanimously approved.

President Stevens then led a discussion on the need to sunset several Board Committees that were no longer necessary and asked for a motion to sunset the Joint Committee, the Succession Committee and the Legislative Committee. Motion made by Roberta Brooke/Seconded by Rosemary Selinger and approved unanimously.

President Stevens explained to the Board that progress is being made on a contract for the General Manager, and there would be an executive session following the meeting to discuss next steps. He asked for a motion to allow the Board Executive Committee to act for the Board in the negotiation and
preparation of that contract. Motion by Roberta Brooke, Seconded by Rosemary Selinger and unanimously approved.

Gary Stokes delivered the General Manager’s Report - The transition process is moving along – some hiccups in payroll have been resolved, meetings on health benefits, pension benefits and employee handbook have been held. News releases have been sent out from the district and KSPS regarding the change. We finally have the information we need to apply for Corporation for Public Broadcasting certification. We need to have that to be eligible for the grant which accounts for about 20% of our revenue. There is a meeting scheduled with other local station General Managers and Engineering Directors on the future of the Mission Ridge site, and we hope to have a resolution on Missoula within the week. Former GM Claude Kistler is working with us on both of these issues. Board Member Mary Joan Hahn and Gary met with Christine Varela from Desautel Hege about Board/KSPS messaging. We’re looking for a time to schedule her for a meeting/retreat. On the Programming side, a new Educating Spokane will be followed by our own mini-documentary SuperSized Kids. In Engineering and Operations – we’ll be switching phone systems and phone numbers, and building our own computer network at the same time. Mary Joan asked how the staff is doing, Gary answered we’re perceived to be taking care of the big pieces (payroll, benefits and pension) and deal with other issues as they come up.

Development Director Dawn Bayman reported on a double dose of good news - August was a positive, finishing $47,000 more than the budgeted goal and September is also going to exceed goal. On the Corporate side, our big push is finding funders for Downton Abbey and events leading up to it. We’ve also posted the position for a new Corporate Support Corp representative.

Special Gifts Officer Sandra Kernerman has called all of the Major Donors in the US and most in Canada. She’s planning a trip to Alberta in January. She also talked about her desire to adjust the thinking of what makes a major gift.

Committee Updates – After a brief update on Committee members and staffing, Dawn provided an update on current Board policies and those that need to be revised. Many had been updated as part of the revised employee handbook. Committee chairs should review the list and compare to those that pertain to their Committee. Dawn and Gary will then adjust them accordingly.

President Stevens then asked about moving the October meeting from October 31st to October 30th to avoid problems with Halloween. After some discussion, the Board voted unanimously to move the meeting and keep the meeting time to an hour. There was also discussion about bringing Linda Oien in for a Q&A at the October meeting to prepare for our next Board Retreat. Since the October meeting will now be shorter it was agreed Linda would be invited to the November meeting.

With no more business to discuss, President Stevens adjourned the meeting to Executive Session.